



श्री वकटेश्वर महाविद्यालय
(दिल्ली विश्वविद्यालय)
Sri Venkateswara College
(University of Delhi)
NAAC Grade A+



Ref. No.: SVC/Accounts/2023/P/

11th August, 2023

Notice

Meeting of the Internal Finance Committee held on 11-08-2023 in the Principal's Room at 11:00 AM as the agenda notified (enclosed).

Members Present:-

1. Dr. S. Venkata Kumar
2. Prof. R.K Budhraj
3. Prof. Swarn Singh

Special Invitees

1. Dr. S. Krishna Kumar, Bursar
2. Mr. Pawan Kumar Pandey, Section Officer (Accounts)

The meeting was chaired by Prof. K Chandramani Singh, Acting Principal. The committee having considered the issue of funding by the college towards the re-imbusement of registration fees for attending Faculty Development Programme (FDP)/Workshop/Orientation Courses/Seminars by the faculty and skilling requirements (Mandatory) for non-teaching staff the following policy frame work is recommended:-

- (a) A fund of Rs 3 lakhs may be earmarked every year towards activities as referred above.
- (b) FDP/RC/OC being mandatory for promotions from level 10 to 11, 11 to 12 and 12 to 13A for Assistant Professor, College will reimburse only the assistant professor for the above academic activities based on the recommendation of IQAC.
- (c) A maximum of Rs 2,000 per teacher per annum may be reimbursed or Rs 1,000 per FDP as the case may be.
- (d) The faculty in the cadre of Associate Professor, Professor may be reimbursed the registration fees towards attending the Seminars/Conferences, not exceeding Rs 3,000. However, it will be limited only for one such activity in any academic year.
- (e) The assistant professors who have not sought any reimbursement during any academic year towards registration fees for attending FDP/RC/OC may be considered for reimbursement of registration fees for attending the conference/Seminars on the times of faculty mentioned in point (e).
- (f) Non-Teaching mandatory skilling course registration fees may be reimbursed as per actuals limiting it to Rs 2,000 per financial year per person.
- (g) Only the recognized courses as per DU/UGC shall be reimbursed and anything not fulfilling the criteria laid down by DU/UGC will not be reimbursed.


Dr S. Venkata Kumar
Coordinator (Accounts & Administration)


Prof K. Chandramani Singh
Acting Principal

Acting Principal
Sri Venkateswara College
(University of Delhi)
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Copy forwarded for information and necessary action to Vice-Principal, Bursar, Teacher-in-Charge/Coordinators of the respective departments, Section Officer (Accounts), Principal's office, Dealing Assistants (Accounts & Establishment), All Concerned, College Website, Master file; and File